## I <u>Membertou</u>

## **Employment Opportunity**

Job Title:	Lane Attendant
Department:	Lanes at Membertou Bowling Alley
<b>Reports to:</b>	General Manager

The Lane Attendant position is an essential role in our facility at Lanes, delivering high quality service to our guests by maintaining facility operations, cleanliness and creating an immaculate in-venue experience. Lane Attendants keep our innovative bowling lounges in tip-top shape, with a primary role of tending to the technology of our lanes, and lane systems. Training in this area will be provided for successful candidates. Lane Attendants will also be responsible for maintenance of the entire Lanes at Membertou facility. Our clients expect an outstanding bowling experience when they visit us and our Lane Attendants, as "jack-of-all-trades" team members, do what it takes to ensure that a stunning and functional venue is at the forefront of that experience.

## **Duties and Responsibilities:**

- Providing expertise in bowling system technology used at facility.
- Responsible for upkeep and maintenance of sixteen bowling lanes.
- Ensuring a clean, functional, space for all customers.
- Working with staff to set up/tear down events and parties at facility.
- Promptly and efficiently identifying, communicating and resolving maintenance issues.
- Overall maintenance duties for facility.
- Providing support to General Manager and Food & Beverage Manager.
- Ensuring positive customer experience.
- Complies with Band Personnel Policy.
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job related duties and/or department.
- Any other related duties as required by the General Manager.

## **Qualifications:**

- High School Diploma or equivalent.
- Experience or knowledge in systems management considered an asset.
- Experience or knowledge in electrical considered an asset.
- Maintenance experience required.
- Must have solid decision-making and problem solving skills.
- Must have strong verbal communications skills, as working with all staff members will be crucial to the role.
- Working flexible hours, including evening and weekends.
- Preference given to Aboriginal peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.

Resumes and Cover letters/Applications can be submitted to:

Membertou Human Resources Department Attention: Troy Paul 111 Membertou Street Membertou, NS B1S2M9

Or via email to: jobs@membertou.ca

**DEADLINE FOR APPLICATIONS:** Friday, January 15<sup>th</sup>, 2021 at 4:30 PM

Only those selected for an interview will be contacted