



**Membertou**  
*Trade &  
Convention  
Centre*



**Job Title:** Bartender – Experience Required!  
**Position:** Part-Time Hourly  
**Department:** Membertou Trade & Convention Centre (MTCC)  
**Reports to:** Dining Room Services Manager and Catering Manager

**Duties and Responsibilities:**

- Ensure that all beverages are prepared in a timely manner
- Ensure that all Mise en place is fresh, clean and rotated daily such as: limes, lemons, etc.
- Responsible for setting up and restocking the bar before and after your shift.
- Responsible for ensuring that guest areas are kept clean and organized.
- General maintenance of service areas, such as washing the refrigerator, sinks, counter tops, floors and shelving associated with the bar area.
- Responsible for ensuring the liquor room is kept clean and organized.
- May be required to go on the floor to top up drinks, take drink orders, or deliver drinks for servers.
- May be required to wait on tables for food service.
- Assist with hosting duties as required, greeting customers entering the restaurant.
- All duties common to a Bartender position and/or as requested by management.
- Must be courteous and professional toward guests and co-workers.
- Promote teamwork among the serving staff and with the kitchen staff.
- Must be well groomed and appropriately dressed as per policy.
- Flexibility to work bartending shifts in the restaurant dining room and for catered banquets

**Skills and Qualifications:**

- Previous experience as a bartender is required.
- Ability to lift up to 25 Kg, including items such as beer cases, beer kegs and pop canisters.
- Food safety handling and responsible beverage service certifications would be an asset.
- Must be willing to work a variety of hours, based on business needs
- Preference given to Aboriginal peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.

**To Apply:**

Submit your cover letter and résumé to:  
Membertou Human Resources Department  
**Attention: Troy Paul**  
111 Membertou Street  
Membertou, NS B1S2M9

Or via E-mail to: [jobs@membertou.ca](mailto:jobs@membertou.ca)

**Deadline for Applications: Wednesday, December 1<sup>st</sup>, 2021 @ 4:30PM AST**

*Thank you for applying, however, only those selected for an interview will be contacted.*