



Membertou
WELCOMING THE WORLD!

Employment Opportunity

Job Title: Community Alcohol & Drug Treatment Coordinator
Department: Health
Reports to: Manager of Mental Health and Addictions

The A&DT Coordinator is an integrated part of the Wellness Home. The objective of this position is to provide counseling and assistance to clients; based on their client assessment. The goal is to promote the client's ability to live toward an alcohol and drug free lifestyle.

Duties and Responsibilities:

- Provide services and assistance to all clientele of all ages;
- Provide counseling to all ages addressing addiction related issues, e.g. alcohol, gambling, solvents, prescription drugs, street drugs, family and other substance abuse problems;
- Provide appropriate referrals to Detoxifications Units, Mental Health Services and various Treatment and Family Centers for community members; and Membertou Band employees as referred by the Membertou Human Resources Department;
- Advocate for clients when necessary to provide follow-up and after care services for clientele; 1 week, 1 month, 3 months, 6 months, 1 year.
- Promote an addiction free healthy lifestyle to all community members, utilizing traditional Mi'kmaq methods in additions to conventional techniques and modalities;
- Promote prevention activities within the community. (Such as: pow-wows, traditional gatherings, addiction awareness week, fieldtrips, dances, karaoke's, sports outings, etc)
- Network with other agencies and resource persons;
- Provide general addictions information presentations for workshops provided for community members and school age children;
- Participate and represents Membertou on related extended committees relating to Alcohol and Drug issues; (Membertou Inter-agency and Membertou Parents Against Drugs (PAD));
- Able to attend training as needed;
- Maintains client confidentiality - ensuring that the client's information is kept confidential.
- Complies with Band Personnel Policy.
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job related duties and/or department.
- Other department related duties as required by the Manager.

Qualifications:

- Certificate or Diploma in the field of social work
- Knowledge and experience of Mi'kmaq culture;
- Fluency in the Mi'kmaq language would be an asset;
- Recent criminal record and vulnerable persons check;
- Valid drivers' license and access to a vehicle;
- Excellent communication skills, professional demeanor, sound judgment, and strong organizational skills

Preference given to Aboriginal peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.

Resumes and Cover letters can be submitted to:
Membertou Human Resources Department
Attention: Richard Stevens
47 Maillard Street
Membertou, NS B1S-2P5

Or via email to:

jobs@membertou.ca

DEADLINE FOR APPLICATIONS: Friday, June 2nd, 2023 @ 1:30pm AST

Thank you for your interest, however, only those selected for an interview will be contacted.