



Membertou
WELCOMING THE WORLD!

Employment Opportunity

Job Title: Substitute School Teacher
Department: Education
Reports to: Principal
Daily Rate: \$233.00/day

Maupltuewey Kina'matno'kuom is seeking applicants for various teaching positions at the elementary/middle school level for the upcoming School Year.

Duties and Responsibilities:

- Prepares course objectives and outline for course of study following curriculum guidelines or requirements of state and school.
- Lectures, demonstrates and uses audiovisual teaching aids to present subject matter to class.
- Prepares, administers, and corrects tests, and records results.
- Assigns lessons, corrects papers and hears oral presentations.
- Teaches rules of conduct.
- Maintains order in classroom and on playground.
- Counsels pupils when adjustment and academic problems arise.
- Discusses pupils' academic and behavioral attitudes and achievements with parents.
- Keeps attendance and grade records as required by the school.
- Coordinates class field trips.
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job related duties and/or department.
- Other department related duties as required by the Principal.

Qualifications:

- Bachelor of Education
- Recent Criminal Record Check and Child Abuse Registry

Preference given to Aboriginal peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.

Applications/Resumes can be submitted to:
Membertou Human Resources Department
Attention: Richard Stevens
47 Autwen Ma'sl Awti
Membertou, NS B1S-2P5

Or via email to: jobs@membertou.ca

DEADLINE FOR APPLICATIONS: UNTIL POSITIONS ARE FILLED

Thank you for applying, however, only those selected for an interview will be contacted.

Membertou reserves the right to pause, extend or revoke this posting at any time without notice.