

LANES

AT MEMBERTOU

Employment Opportunity

Job Title: Bartender/Server (Part time/Casual)
Department: Lanes at Membertou Bowling Alley
Reports to: General Manager

Duties and Responsibilities:

- Prepare room for dining, ensuring that all areas are kept clean and organized.
- Protect establishment and patrons by adhering to sanitation safety and alcoholic beverage policies.
- Aid patrons in selecting food and beverage items by presenting menu, offering cocktails, explaining specials, and answering all food prep questions.
- Provide alcoholic and non-alcoholic beverages for bar & restaurant patrons.
- Interact with customers, take orders and serve food/drinks.
- Transmit orders through POS system to bar/kitchen staff, identifying patrons' dietary needs.
- Serve orders to guests from bar/kitchen in timely, professional manner.
- Obtain revenues by totaling charges, issuing bills, and collecting payments.
- Stay attentive to assigned tables.
- Keep service areas clean and free of debris, particularly the floors and side stations.
- Perform basic cleaning tasks.
- Fill in for absent staff when needed.
- Promptly address customer service issues and refer customers to management when necessary.
- Assist with hosting duties as required, greeting customers entering the restaurant.
- All duties common to a server position and/or as requested by management.
- Must be courteous and professional toward guests and co-workers.
- Must be well groomed and appropriately dressed as per policy.
- Promote teamwork among the serving staff and with the kitchen staff.
- Attend training as required.
- Complies with Band Personnel Policy.
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job related duties and/or department.
- Any other related duties as required by the General Manager.

Qualifications:

- High School diploma/GED preferred.
- Certification as a mixologist from a reputable bartending school preferred.
- Must be able to lift 25kg boxes, including items such as beer cases, beer kegs and pop canisters, and stand for an 8-hour shift.
- Strong customer service and interpersonal communications skills required.

Preference given to Aboriginal peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.

Resumes and Cover letters/Applications can be submitted to:

Membertou Human Resources Department
Attention: Richard Stevens
47 Autwen Ma'sl Awti
Membertou, NS B1S-2P5

Or via email to: mikeeisenhauer@membertou.ca

Or, you can drop off your resume directly at Lanes at Membertou Bowling Alley at 185 Towerview Pl.

DEADLINE FOR APPLICATIONS: Friday November 22nd, 2024 at 4:30 PM

Thank you for applying, however, only those selected for an interview will be contacted.

Membertou reserves the right to pause, extend or revoke this posting at any time without notice.