



## Employment Opportunity

**Job Title:** Intermissions Café Concession Cook/Cashier (Casual/On - Call)

**Department:** Sport & Wellness Centre

**Reports To:** General Manager

### Duties and Responsibilities:

- Provide prompt and courteous service.
- Prepare and serve food; memorize and utilize our serving portions and all meal prep procedures.
- Perform cash/debit transactions.
- Keep workstation neat and clean at all times.
- Providing support to the Concession Lead.
- Assist the Concession Lead with inventory counts, as required.
- Committed to practice, check, and strengthen food safety procedures.
- Competent at creating and upholding a safe working environment.
- Able to re-stock all items as required all through the shift.
- Adhere to internal control procedures with regards to portion control and product waste.
- Maintain daily inventory sheets and waste sheets.
- Attend training when required.
- Complies with Band Personnel Policy.
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job related duties and/or department.
- Other department related duties as required by the General Manager.

### Qualifications:

- Previous experience an asset.
- Must have cash handling experience.
- Excellent customer service skills.
- Able to work with others/independently.
- Must be able to lift 25kg.
- Must be able to work in a fast-paced environment.
- Must be able to work all required shifts; work on evenings and weekends.

***Preference given to Aboriginal peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.***

Applications/Resumes can be submitted to:

Membertou Human Resources Department

**Attention: Richard Stevens**

47 Autwen Ma'sl Awti

Membertou, NS B1S-2P5

Or via email to: [jobs@membertou.ca](mailto:jobs@membertou.ca)

**DEADLINE FOR APPLICATIONS: Monday, January 27<sup>th</sup>, 2025, at 4.30 P.M. (AST).**

*Thank you for your interest, however, only those selected for an interview will be contacted.*

***Membertou reserves the right to pause, extend or revoke this posting at any time without notice.***