



Membertou
WELCOMING THE WORLD!

EMPLOYMENT OPPORTUNITY

Job Title: Director (Full Time)
Department: Circle of Care
Reports To: Executive Director

Membertou is seeking a visionary leader to design, implement, and manage a new prevention program aimed at strengthening Membertou families and connecting children and youth to Mi'kmaq culture. This role will integrate existing services, develop new wellness initiatives, and address social determinants of health, such as housing, child welfare, disabilities, food security, and recreation. The Director will oversee a prevention services team and collaborate closely with Membertou departments and partner organizations in health, education, justice, housing, and social services.

Key Responsibilities

- Establish and oversee the Circle of Care Department offering child, youth, and family services.
- Expand, implement, and manage community-wide programs focusing on cultural, language, and learning foundations.
- Collaborate with Elders, knowledge-keepers, and the Membertou Prevention Strategic Planning Committee.
- Supervise and enhance child, youth, and family programs, including the Band Designate program.
- Develop and oversee new initiatives such as Family Resource Centres, Disability Support Services, and Family Care Coordination.
- Engage with the community to assess and address service needs.
- Foster inter-agency collaboration and host regular meetings.
- Develop policies and practices for prevention programming.
- Lead recruitment, hiring, and training processes.
- Manage department budgets in collaboration with the Chief Financial Officer.
- Partner with Membertou departments and external organizations such as but not limited to NADACA, Mi'kmaw Kina'matnewey, Tajikeymik, and Mi'kmaw Family and Children's Services.
- Perform additional related duties as needed.

Qualifications & Requirements

- Undergraduate degree in Indigenous Studies, Community Development, Education, Social Work, Health, or a related field. Master's degree is an asset.
- Minimum five (5) years of experience in a similar role.
- Demonstrated leadership in service program development and funding partnerships.
- Strong knowledge of social determinants of health and trauma-informed care.
- Passion for cultural safety and holistic child, family, and community wellness.
- Excellent communication, time management, and computer skills.
- Up-to-date Child Abuse Registry and Criminal Records check.
- Access to a reliable vehicle.
- Fluency in Mi'kmaw is an asset.

Preference is given to Aboriginal peoples in accordance with the Aboriginal Employment Preferences of the Canadian Human Rights Commission.

To Apply: Submit your cover letter and résumé to:

Membertou Human Resources Department
Attention: Priya Mural Shyla
47 Autwen Ma'sl Awti
Membertou, NS B1S-2P5

Or via E-mail to: jobs@membertou.ca

DEADLINE FOR APPLICATIONS: Friday May 2nd, 2025 at 4:30 PM AST.

Thank you for applying, however, only those selected for an interview will be contacted.

Membertou reserves the right to pause, extend or revoke this posting at any time without notice.