



# Membertou

WELCOMING THE WORLD!

## Employment Opportunity

**Job Title:** Educational Aide (Full- Time)  
**Department:** Education  
**Reports To:** Director of Education/Principal

### Duties and Responsibilities:

- Discuss assigned teaching area with classroom teacher to coordinate student support efforts.
- Assist students individually or in groups with lesson assignments and reinforce learning concepts.
- Experience working with students on individualized program and behavior modification plans.
- Experience working with students with other exceptionalities.
- Involved in the Afterschool Program for the School.
- Assist other staff members when required.
- Comply with Band Personnel Policy.
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job related duties and/or department.
- Other department related duties as required by the Director and/or Principal.

### Qualifications:

- Diploma/Certificate in educational support worker program or educational aide.
- Knowledge of assistive and supportive technologies.
- Ability to perform physical requirements of the position
- Current first aid certification.
- Vulnerable Sector Check/Criminal Records Check and Child Abuse Check (clear and completed within the last 3 months)
- Excellent oral and written communication/organizational skills.

*Preference given to Indigenous Peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.*

Resumes with Cover letters and/or Applications can be submitted to:

Membertou Human Resources Department  
**Attention: Scott Thomas**  
47 Autwen Ma'sl Awti  
Membertou, NS B1S-2P5

Or via email to: [jobs@membertou.ca](mailto:jobs@membertou.ca)

**DEADLINE FOR APPLICATIONS: Friday, October 24<sup>th</sup>, 2025@ 4:30pm AST**

*Thank you for your interest; however, only those selected for an interview will be contacted.  
Membertou reserves the right to pause, extend or revoke this posting at any time without notice.*