



# Membertou

WELCOMING THE WORLD!

## Employment Opportunity

**Job Title:** Post Majority Worker (Full Time)  
**Department:** Circle of Care (Post Majority Support Services)  
**Reports To:** Director, Circle of Care  
**Salary:** Commensurate with experience

### **About Post Majority Support Services**

Post Majority Support Services provide support and advocacy for Membertou youth and young adults (18+) who have transitioned from the child welfare system. The program helps young adults navigate education and training, employment, housing, and life skills development, while strengthening connection to family, culture, and community.

### **Role Overview:**

The Post Majority Worker provides essential support and advocacy for youth aged 18 and over who have transitioned from the child welfare system. This position is responsible for assisting young adults in successfully navigating their transition to adulthood and independent living, offering guidance in areas such as education, employment, housing, and life skills development. The Post Majority Worker plays a critical role in supporting youth in achieving stability, autonomy, and success, while ensuring that their safety and well-being continue to be prioritized.

### **Key Responsibilities:**

- Familiarize and maintain ongoing knowledge of Indigenous Services Canada (ISC) requirements for Post Majority Support Services.
- Provide detailed documentation, reporting, and feedback regarding direct and indirect services delivered through ISC and/or partner organizations.
- Prepare annual ISC applications to support continued financial resourcing of the Post Majority Support Services program.
- Develop and implement policies and procedures that reflect First Nations' increasing responsibility for post-majority services and ensure cultural competence.
- Prepare monthly financial, service delivery, and needs reports.
- Provide financial support to Membertou youth and young adults within the approved policy framework (e.g., education, professional development, housing, mental health, physical health, social well-being, community language and culture).
- Create a wrap-around approach based on the distinct needs of Membertou youth and young adults, coordinating supports across services.
- Support meaningful (re)connection of youth and young adults with families, culture, and community; develop support that promotes reunification or repatriation where appropriate.
- Cooperate with internal departments (e.g., Social Education) to ensure services are coordinated and do not overlap.
- Conduct assessments and develop individualized plans with Post Majority Care Workers, youth, and young adults.
- Maintain accurate case files, consent forms, and records in alignment with privacy expectations and ISC reporting requirements.
- Advocate with service providers and make referrals to reduce barriers to housing, education, employment, and health and wellness supports.
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job related duties and/or department.
- Other related duties as directed by the Manager.

### **Required Skills & Competencies**

- Post-secondary diploma or degree in Social Work, Human Services, Child and Youth Care, Community Development, or a related field (or an equivalent combination of education and experience).
- Experience supporting youth and young adults, including transition planning and case management; experience supporting youth leaving care is an asset.

- Knowledge of ISC Post Majority Support Services requirements, funding, and reporting processes (or willingness to learn quickly).
- Strong assessment, planning, documentation, and report-writing skills.
- Demonstrated ability to work in a trauma-informed, strengths-based, culturally safe, and youth-centered manner.
- Experience working with Mi'kmaq and/or other Indigenous communities, and knowledge of Mi'kmaq culture and community contexts (or a willingness to learn).
- Strong communication and relationship-building skills; ability to maintain professional boundaries and confidentiality.
- Strong organizational skills and ability to manage multiple priorities and deadlines.
- Valid driver's license and willingness to travel as required.
- Proficiency with common office software (e.g., Microsoft Office or Google Workspace).

**Other Requirements / Working Conditions:**

- Some evening and/or weekend availability may be required to meet youth needs and program commitments.
- Must meet applicable screening requirements (e.g., Vulnerable Sector check, Child Abuse Registry check, and/or Driver's Abstract if required by policy).

Membertou is committed to a respectful, inclusive, and culturally safe workplace. We encourage applications from Mi'kmaq and other Indigenous candidates, and from applicants with lived experience and cultural knowledge relevant to the community.

*Preference is given to Indigenous peoples in accordance with the Aboriginal Employment Preferences of the Canadian Human Rights Commission.*

**Apply Today**

If you're passionate about building relationships, leading with integrity, and contributing to a growing community, we would love to hear from you.

To Apply: Submit your cover letter and résumé to:

Membertou Human Resources Department

**Attention: Scott Thomas**

47 Autwen Ma'sl Awti

Membertou, NS B1S-2P5 Or via e-mail to: [jobs@membertou.ca](mailto:jobs@membertou.ca)

**DEADLINE FOR APPLICATIONS: Friday, January 30<sup>th</sup>, 2026, at 4:30 PM AST.**

*Thank you for applying, however, only those selected for an interview will be contacted. Membertou reserves the right to pause, extend or revoke this posting at any time without notice.*