



Membertou

WELCOMING THE WORLD!

Employment Opportunity

Job Title: Lunch, Bus & Ground Supervisor (LBG) (Full- Time)
Department: Education
Reports To: Director of Education/Principal

Duties and Responsibilities:

- Provide supervision for students before and after school for such times as are required and indicated by the principal.
- Provide supervision for students during the lunch and/or noon hour for such times as are required and indicated by the principal.
- Supervise the washrooms during lunch hour and see that the washrooms are checked before students go in and after they come out.
- Familiarize with any medical or other problems the children under their supervision may have.
- Provide supervision for students getting on or off the bus before commencement of school and after school is dismissed.
- Report to the principal or designate any problem that might occur during the time of supervision.
- safely checks in the morning right
- Maintain positive relationships with Membertou's Internal and External Customers, ensuring transactions or information received on behalf of the Band and/or its members are kept confidential.
- Maintain and improve Membertou's Quality Management System as it relates to job-related duties and and/or department.
- Other department related duties as required by the Director or Principal.

Qualifications:

- Grade 12 Diploma or equivalent.
- Knowledge of assistive and supportive technologies.
- Ability to perform physical requirements of the position
- Current first aid certification.
- Vulnerable Sector Check/Criminal Records Check and Child Abuse Check (clear and completed within the last 3 months)
- Excellent oral and written communication/organizational skills.
- Ability to speak Mi'kmaq is considered an asset.

Preference given to Indigenous Peoples in accordance with the Aboriginal Employment Preferences Policy of the Canadian Human Rights Commission.

Resumes with Cover letters and/or Applications can be submitted to:

Membertou Human Resources Department
Attention: Scott Thomas
47 Autwen Ma'sl Awti
Membertou, NS B1S-2P5

Or via email to: jobs@membertou.ca

DEADLINE FOR APPLICATIONS: Wednesday February 25th, 2026@ 4:30pm AST

Thank you for your interest; however, only those selected for an interview will be contacted.

Membertou reserves the right to pause, extend or revoke this posting at any time without notice.